

Website Terms and Conditions

Effective Date: 19 May 2025

Website: <https://www.harrimanexec.co.uk>

Company Name: Harriman Executive Support Ltd

Registered Office: Silverstream House, 45 Fitzroy Street, London, England W1T 6EB

Company Number: 16163143

Email: enquiries@harrimanexec.co.uk

1. Introduction

These Website Terms and Conditions govern your use of our website. By accessing or using this website, you agree to be bound by these terms. If you do not agree, please do not use the site.

2. About Us

This website is operated by Harriman Executive Support Ltd, a company registered in England and Wales. We provide high-level executive assistant and strategic business support services to corporate leaders and organisations.

3. Access and Availability

We aim to ensure our website is always available, but we do not guarantee uninterrupted access. We may suspend, withdraw, or change any part of the site without notice.

4. Intellectual Property

All content, branding, text, images, design elements and code on this website are the intellectual property of Harriman Executive Support Ltd or its licensors. You may view and download content for personal, non-commercial use only. Reproduction, distribution, or commercial exploitation of any content is strictly prohibited without express written permission.

5. Acceptable Use

You must not use this website:

- In any way that breaches local, national, or international law or regulation
- To send, knowingly receive, upload, download, or reuse material that is offensive, defamatory, or obscene
- To gain unauthorised access to the site or server
- To transmit or procure the sending of unsolicited or unauthorised advertising or spam

6. External Links

Links to external sites are provided for your convenience only. We have no control over their content and accept no responsibility for them or for any loss or damage that may arise from your use of them.

7. Liability Disclaimer

To the maximum extent permitted by law, Harriman Executive Support Ltd excludes all representations, warranties, and conditions relating to our website. We are not liable for any direct, indirect, or consequential loss or damage arising in connection with the use of our website or its content.

8. Viruses and Security

We do not guarantee that our website will be secure or free from bugs or viruses. You should use your own virus protection software.

9. User Data and Privacy

Any personal information collected through this site will be handled in accordance with our [Privacy Policy](#). By using the site, you consent to such processing.

10. Changes to These Terms

We reserve the right to revise these Terms and Conditions at any time. Continued use of the site indicates your agreement to the updated terms.

11. Governing Law

These terms are governed by the laws of England and Wales. All disputes arising from them shall be subject to the exclusive jurisdiction of the English courts.

2. Website Disclaimer

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The information provided by Harriman Executive Support Ltd on this website is for general informational purposes only. All information on the site is provided in good faith; however, we make no representations or warranties of any kind, express or implied, regarding the accuracy, adequacy, validity, reliability, or completeness of any information on the site.

1. Professional Advice

The content of this website does not constitute business, legal, or financial advice. It should not be relied upon as a substitute for specific advice relevant to your situation. You should consult a qualified professional before taking or refraining from any action.

2. Limitation of Liability

Under no circumstance shall Harriman Executive Support Ltd be liable for any loss or damage of any kind incurred as a result of the use of the site or reliance on any information provided.

3. External Links Disclaimer

Our website may contain links to external websites or content belonging to or originating from third parties. Such links are not investigated, monitored, or checked for accuracy or completeness. We do not endorse or assume responsibility for any third-party content.

4. No Guarantees

While we strive to keep the information on this site up to date and correct, we make no guarantees that the website will always be available, free from errors or omissions, or suitable for any particular purpose.

5. Testimonials and Endorsements

Testimonials on this website reflect real-life experiences but are not intended to guarantee you will achieve the same results. Any endorsements do not imply a partnership or formal collaboration unless expressly stated.

3. Cookie Policy (UK GDPR & PECR Compliant)

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This Cookie Policy explains how Harriman Executive Support Ltd uses cookies on our website and the choices you have.

1. What Are Cookies?

Cookies are small text files stored on your device by websites you visit. They are used to make websites work more efficiently and provide reporting information.

2. Types of Cookies We Use

- **Strictly Necessary Cookies:** Essential for navigation and core functionality.
- **Performance Cookies:** Help us understand how visitors use our site (e.g., Google Analytics).
- **Functionality Cookies:** Remember your preferences.
- **Targeting/Advertising Cookies:** Used for marketing and retargeting purposes (if applicable).

3. Consent

When you first visit our website, you will be presented with a cookie banner giving you the option to accept or manage your preferences.

4. Managing Cookies

You can control and/or delete cookies as you wish. Most browsers allow you to refuse to accept cookies and delete them. Note that disabling cookies may impact the functionality of our website.

5. Third-Party Cookies

We may use third-party cookies such as Google Analytics. These are governed by the privacy policies of those third parties.

4. Acceptable Use Policy

Effective Date: 19 May 2025

This Acceptable Use Policy sets out the standards expected when using our website. By using our site, you agree to comply with this policy.

1. Prohibited Uses

You may not use our website:

- For unlawful purposes
- To transmit unsolicited or unauthorised advertising or spam
- To knowingly transmit viruses or other harmful material
- To attempt to gain unauthorised access to the website, its server, or connected systems
- To infringe the intellectual property rights of others

2. User Contributions

Where our site allows you to post or upload content (e.g., via forms), you must ensure such content is:

- Accurate and lawful
- Not defamatory, offensive, or obscene
- Not in breach of confidence or infringing on third-party rights

We reserve the right to remove any content that breaches this policy.

3. Suspension and Termination

Failure to comply with this policy constitutes a breach of the Website Terms and Conditions and may result in our taking action including:

- Immediate, temporary or permanent withdrawal of your right to use the site
- Legal proceedings for reimbursement of all costs on an indemnity basis
- Disclosure of such information to law enforcement authorities as we reasonably feel is necessary

